



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
August 8, 2022 (Business Session)**

A Business Session Board Meeting of the Elizabeth School District was held on August 8, 2022 in the Board Room, District Office.

1.0 CALL TO ORDER

President Cary Karcher called the Business Session BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

Also present: Interim Superintendent Bill Dallas, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva, Executive Assistant Kristen Harris, Director of Communications Jason Hackett, EHS Principal Bret McClendon, and EHS Assistant Principal John Everhart.

3.0 PLEDGE OF ALLEGIANCE

President Cary Karcher led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Director of Communications, Jason Hackett, provided an update to the board on the reformatting of the district website, which allows accessibility for all users. The district is continuing to promote the good things happening for students and staff through the Good News Bulletin and Career Exploration emails being sent out. The district is reviewing their website to ensure important information is easy to find and information is consistent across all of the district schools. Keeping good news front and center on social media is helping to reach a broader audience as well. The focus for this next school year is to give the community an insight into a day in the life of our staff and students through pictures and stories.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Frumveller
Motion seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

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6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the June 27, 2022, Elizabeth Schools Board of Education meeting.

Motion moved by Director Frumveller

Motion seconded by Director Booth

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0

7.0 EXECUTIVE SESSION

A motion was made to convene into executive session under C.R.S. 24-6-402 (4) (h) discussion of individual students where public disclosure would adversely affect the person or persons involved.

Motion moved by Director Booth

Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0

The Board went into executive session at 6:22 p.m.

The Board came out of executive session at 7:33 p.m.

THE BOARD OF EDUCATION TOOK A BREAK FROM 7:33 P.M. TO 7:40 P.M.

8.0 COMMUNICATIONS

8.1 HR Update

Director of HR, Kin Shuman, provided an update to the board on the hiring process for open positions in the district. Currently the district is struggling to get bus drivers and SPED paraprofessionals; overall the education field is struggling to gain qualified applicants. The district is looking at a recruitment incentive for staff members who bring in qualified candidates who stay with the district for 6 months or more, specifically for bus drivers and SPED paraprofessionals. An update was provided on the new staff orientation which will be taking place all week, leading then into the district training, lunch and pinning ceremony the following week.

8.2 Technology Update

Director of Technology, Marty Silva, provided an update to the board on the work being done getting classroom technology set-up and ready to go for returning staff. The technology team has a large role in the new staff orientation to help new staff familiarize themselves with the technology and programs the district uses. At the end of

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the training a survey will be sent to the new staff to provide feedback on what can be improved upon or other items they think would be beneficial to include.

8.3 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5,000 which included the usual utility payments, insurance payments, there were payments for numerous technology purchases, SPED related contract services, renewal for substitute management services, concrete work, new hot water, HVAC units, curriculum, football camp, scoreboard, electrical panel cleanout, camera upgrades, septic cleanout, gym floor refinish, automotive modular, dishwasher replacement, GEER related work, high school yearbook, wiring and programming for HVAC units, routing software and a software license. These financial statements reflect activity through the end of June, which is 100% through the fiscal year. General fund Revenues collected are at 98.11% through the end of June, while General fund Expenses are at 94.28% spent however, these statements are prepared on the cash basis of accounting. Salaries that are paid in July and August for certified staff, whose contracts began last calendar year, will be accounted for in FY21-22. Currently, the revenues are not listed but will be considered accounts receivable such as property and specific ownership taxes. Lastly, there will be an increase on credit card limits from \$13,000 to \$26,000 to account for inflation costs.

8.4 Interim Superintendent Update

Interim Superintendent, Bill Dallas, provided an update to the board on the Concurrent Enrollment Grant the district received for \$50,000 that will go toward expanding opportunities for high school students interested in concurrent enrollment courses. Additionally, Bill shared with the board some upcoming events in the district such as when students return, when staff returns and the district lunch and pinning ceremony. To keep the board up to date on items between board meetings, a bi-monthly newsletter will be sent to the board to allow full transparency in communication. Bill provided an update on the new department on the district website, Department of Curriculum and Instruction, which will allow parents and community members to visit the district site and see information about the programs being taught in the district. This department will be compiled of existing staff (i.e. principals, directors). An update on Colorado's School Finance Project and the BS factor which cost the district \$837,959 this year, which is one of the lowest years.

9.0 PUBLIC COMMENT

No public participation

10.0 CONSENT AGENDA

A motion was made to approve the consent agenda 10.1-10.5.

Motion moved by Director Frumveller

Motion seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0

10.1 New Hires/Re-Hires

Raul Algarin-Villalba, Teacher, EHS

Sierra Fossey, Speech Language Pathologist Assistant, District Wide

Christopher Martinez, Teacher, EHS

Ciminie Smith, Special Ed Paraprofessional, RCE

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Stephanie Koplan, Special Ed Paraprofessional, RCE

10.2 Employment Separations

Cathy Breaux, Cook, Legacy Academy

Julie Young, Cook, Legacy Academy

Mollie Holm, Substitute Cook, Legacy Academy

Sarah Gates, Teacher, RCE

Erica Clark, Special Education Paraprofessional, SHE

Rachel Reyes, Special Education Paraprofessional, RCE

10.3 Extra Duty Pay

Mike Newton, Hard to retain stipend, District Wide

Kelly Tarr, Counselor Leadership and RCE School Leadership Support, RCE

Kin Shuman, Mentor and Induction Programs, Business Office, \$2,500

Tammy Meyers, Substantial Additional HR Duties, Business Office, \$2,500

10.4 Readjustment of Substitute Teacher Pay

10.5 Monthly Financial Report

11.0 ACTION ITEMS

11.1 A motion was made to move that no further action be taken on the appeal, however ask that the Superintendent review all district disciplinary processes.

Motion moved by Director Frumveller

Motion seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0

11.2 A motion was made to approve the agreement to amend-extend the Sale of Frontier High School Contract.

Motion moved by Director Blackham

Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0



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12.0 DISCUSSION ITEMS

12.1 The board of education retreat has been rescheduled for Sunday, October 2, 2022 from 10 a.m. – 5 p.m. at the district boardroom which is located at 634 S Elbert Street Elizabeth 80107.

12.2 Director Olsen and Director Booth requested the board consider hearing from Miller Farm LLC law firm to represent the district. Director Olsen and Director Booth felt the district's current legal representation does not meet the districts needs or is aligned with the district values.

13.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for August 22, 2022, at 6 p.m.

14.0 ADJOURNMENT

The regular board meeting adjourned at 9:09 p.m.

Respectfully Submitted,

Cary Karcher, President

Kim Frumveller, Vice President

Craig Blackham, Secretary

Rhonda Olsen, Treasurer

Heather Booth, Assistant Secretary/Treasurer

Recorded by: Kristen Harris

