



# Elizabeth SCHOOL DISTRICT

## RECORD OF PROCEEDINGS

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**BOARD OF EDUCATION  
BOARD ROOM, DISTRICT OFFICE  
MINUTES OF MEETING  
September 26, 2022 (Working Session)**

A Work Session Board Meeting of the Elizabeth School District was held on Monday, September 26, 2022, in the Board Room, District Office.

**1.0 CALL TO ORDER**

President Cary Karcher called the Work Session BOE Meeting to order at 5:04 p.m.

**2.0 ROLL CALL:**

The following BOE Directors were present:

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - aye  
Director Rhonda Olsen - aye

Also present: Interim Superintendent William Dallas, Chief Finance Director Ron Patera, and Executive Assistant Kristen Harris.

**3.0 PLEDGE OF ALLEGIANCE**

President Cary Karcher led the audience in the Pledge of Allegiance.

**4.0 RECOGNITION**

The board presented Chris Tatreau and Mark Oser for their herculean efforts to install the new Elizabeth High School football stadium scoreboard. After the old scoreboard's untimely demise, Mr. Tatreau of Ridgeline Construction Services and Mark Oser, the district's supervisor of operations and facilities, not only installed the multiple, large sections of the scoreboard, but to do so, they had to construct an all-new steel frame to bolt to the existing posts. With tools and equipment supplied by Mr. Tatreau, a 2002 graduate of EHS, as well as the ingenuity of Mr. Oser, the scoreboard was in place on Thursday, Sept. 9, and ready for the next night's home football game.

**5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION**

A motion was made to approve the amended agenda to add action item 10.4 Approval of DAC Members.

Motion Moved by Director Booth

Motion Seconded by Director Blackham

**ROLL CALL:**

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - aye  
Director Rhonda Olsen - aye

The motion carried 4-0



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### **6.0 EXECUTIVE SESSION**

6.1 A motion was made to move into executive session under C.R.S. 24-6-402 (4) (a) for the purpose of considering the sale or transfer of Frontier High School and under C.R.S. 24-6-402 (4) (b) to conference with the Board's attorney for the purpose of receiving legal advice concerning the sale or transfer of Frontier High School.

Motion Moved by Director Booth  
Motion Seconded by Director Blackham

#### **ROLL CALL:**

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - aye  
Director Rhonda Olsen - aye

The motion carried 4-0

The Board went into executive session at 5:08 p.m.  
The Board came out of executive session at 6:09 p.m.

### **7.0 APPROVAL OF MINUTES**

7.1 A motion was made to approve the minutes from the BOE Meeting on September 12, 2022.

Motion Moved by Director Olsen  
Motion Seconded by Director Booth

#### **ROLL CALL:**

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - abstain  
Director Rhonda Olsen - aye

The motion carried 3-0

### **8.0 COMMUNICATIONS**

#### **8.1 Superintendent Report**

Interim Superintendent Dr. William Dallas shared staff recognition days with the board including September 20<sup>th</sup> which was National IT Professionals Day, October 2<sup>nd</sup> is National Custodian Appreciation Day, October is National School Principal Month, and October 11<sup>th</sup> and 12<sup>th</sup> are Parent / Teacher Conferences for the schools. For appreciation days, emails went out to all staff to thank everyone for their hard work for the district.

#### **8.2 Search Firm Interviews**

Three search firms came to present their services to the board for the Superintendent Search. Search firm # 1 was Frederick Andrews who had experience with the last Douglas County Superintendent Search. The second search firm, McPherson & Jacobson has been doing superintendent searches for many years and has close ties with CASB. The third search firm was Ray and Associates and has experience with national searches, but do have local employees to help with coordination.



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### **8.3 Next Steps for Superintendent Search**

After hearing all three search firms present the board agreed to think about the interviews before the next special meeting scheduled for October 4, 2022 at 6PM to vote on which search firm they would like to move forward with.

### **9.0 CONSENT AGENDA**

A motion was made to approve Consent Agenda items 9.1 – 9.5.

Motion Moved by Director Olsen

Motion Seconded by Director Blackham

#### **ROLL CALL:**

Director Craig Blackham - aye

Director Heather Booth - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 4-0

#### 9.1 New Hires/Re-Hires

Rachel Rucker, Teacher, EMS

Carol Wellner, Special Ed Paraprofessional, RCE

Alicia Williams, Special Ed Paraprofessional, RCE

Christine Wanderhoof, Bus Driver, Transportation

Faith Gregory, Bus Driver, Transportation

Virginia Wilson, Lunch/Recess Paraprofessional, RCE

Linda Deleshaw, Special Ed Paraprofessional, RCE/PS

#### 9.2 Transfers/Changes

Jessica Smith, Teacher, SHE

Lisa Schmitt, Teacher, SHE

Christopher Kanapakis, Teacher, SHE

Debra Wamsley, Teacher, RCE

Carla Carlisle, Teacher, SHE

Merelee Whitcomb, Teacher, EHS

Crystal Conner, Teacher, RCE

#### 9.3 Employment Separations

Don Downs, Teacher, RCE

Stephanie Thoams, Teacher, RCE

#### 9.4 Extra Duty Pay

Raul Algarin-Villalba, ELL Liaison, EHS

Jennifer Barclay, Drama Sponsor, EHS

Jennifer Barclay, Thespians Sponsor, EHS

Chelsey Barnes, SPED Team Lead, RCE

Carson Barnhart, Band Sponsor EHS

Melanie Barrett, SPED Teacher, EMS

Ty Barrett, Assistant Football Coach, EHS

Jocelyn Becker, Special Ed Paraprofessional, SHE

Amanda Bender, School Psychologist, District Wide





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Amanda Bender, Mental Health, District Wide  
Bailey Blanchard, Assistant Softball Coach, EHS  
Sara Bong, ECSE - SPED Teacher, District Wide  
John Brunelli, Junior Class/ Concessions/Prom Sponsor, EHS  
Laurie Burton, ELL Coordinator, District Wide  
Laurie Burton, ELL Liaison, District Wide  
Julea Carothers, Special Ed Paraprofessional, SHE  
Dan Carter, Assistant Football Coach, EHS  
Michael Corcoran, Special Ed Paraprofessional, RCE  
Eric Crow, CPI Trainer DST. WIDE \$1,000  
Amber Davis, ECSE - SPED Teacher, District Wide  
Amber Davis, PK Team Lead, District Wide  
Amber Davis, Childfind Coordinator, District Wide  
Linda Deleshaw, Special Ed Paraprofessional, RCE  
Amanda Dorris, ELL Liaison, RCE  
Eric Dunham, Junior Class Sponsor, EHS  
Brooks Eddy, Special Ed Paraprofessional, EMS  
Michelle Elliott, Special Ed Paraprofessional, EMS  
Eileen Everitt, Special Ed Paraprofessional, EMS  
Najla Grenz, Senior Class Sponsor, EHS  
Catherine Hillywa, School Psychologist, District Wide  
Kimberly Homer, Special Ed Paraprofessional, SHE  
Lori Horton, Freshman Class Sponsor, EHS  
Chaz Howell, Head Boys Track Coach, EHS  
Chaz Howell, Head Girls Track Coach, EHS  
Chaz Howell, Head Girls Cross Country Coach, EHS  
Abigail Hunt, Special Ed Paraprofessional, RCE  
Ashlee Johnson, GT Liaison, SHE  
Rebecca Johnson, Special Ed Paraprofessional  
Curtis Kaumeyer, SPED Teacher, EMS  
Pauline Kemper, Special Ed Paraprofessional, EMS  
Manser Kierstead, Assistant Track Coach, EHS  
Manser Kierstead, Head Boys Cross Country Coach, EHS  
Manser Kierstead, Yearbook Sponsor, EHS  
Manser Kierstead, NHS Sponsor, EHS  
Kevin Lacy, Assistant Volleyball Coach, EHS  
Trudi Little, SPED Teacher, EMS  
Trudi Little, SPED Team Lead, EMS  
John Loutzenhiser, FBLA Sponsor, EHS  
Trent Maloney, Assistant Boys Soccer Coach, EHS  
Chris Martinez, FBLA Assistant Sponsor, EHS  
Erica Martinez, Special Ed Paraprofessional  
Kim Mattioli, Social Worker, District Wide  
Michelle McBeth-Harrger, Special Ed Paraprofessional, RCE  
Susan McMullen, STEAM Coordinator, SHE  
Andrew Melton, Head Baseball Coach, EHS  
Andrew Melton, Head Softball Coach, EHS  
Dawn Millard, Special Ed Paraprofessional, RCE  
Rebecca Miller, Assistant Softball Coach, EHS  
Sarah Mosher, SPED Team Lead, EHS



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Sarah Mosher, SWAAAC Coordinator, EHS  
Sarah Mosher, Junior Class Sponsor/ Concessions Coordinator, EHS  
Jeannie Mosier, Special Ed Paraprofessional  
Brooke Newton, Assistant Spirit Coach, EHS  
Joann O'Malley, Special Ed Paraprofessional  
Adam Payton, Chess Club Sponsor, EHS  
Robyn Poirier, Student Council #2 Sponsor, EHS  
Trisha Quinton, Special Ed Paraprofessional, EHS  
Amber Richter, Special Ed Paraprofessional  
Cory Robinson, Head Boys Golf Coach, EHS  
Amber Rusk, Head Spirit Coach, EHS  
Amber Ruskauff, Special Ed Paraprofessional  
Jaime Schmalz, Assistant Boys Basketball Coach  
Michelle Seela, Special Ed Paraprofessional, RCE  
Sarah Siekierski, GT Liaison, RCE  
Andi Smith, Senior Class Sponsor, EHS  
Ariella Smolin, Art Club #2 Sponsor, EHS  
Brandon Taff, Assistant Football Coach, EHS  
Brandon Taff, Summer Weight Program Teacher, EHS  
Kimberly Tate, Special Ed Paraprofessional, EMS  
Debra Viewg, Special Ed Paraprofessional, RCE  
Kaitlyn Vite, Flight Crew Assistant Sponsor, EHS  
Mary Wahl, Special Ed Paraprofessional, SHE  
Tracy Wait, Head Volleyball Coach  
Casey Waters, Freshman Class Sponsor, EHS  
Casey Waters, After Prom Coordinator, EHS  
Tracey Waters, SPED Teacher, EMS  
Vince Weber, Assistant Baseball Coach  
Stacie Weber, Graduation Coordinator, EHS  
Colleen Wells, Junior Class /Prom Coordinator, EHS  
Colleen Wells, Flight Crew Head Sponsor, EHS  
Autumn Wendler, Science Teacher, EHS  
Merelee Whitcomb, Sophomore Class Sponsor, EHS  
Merelee Whitcomb, Art Club #1 Sponsor, EHS  
Kindal Wolf, Assistant Volleyball Coach, ASPIRE  
Megan Wolff, Special Ed Paraprofessional, EHS  
Alana Wolner, FCCLA Assistant, EHS  
Ginger Zander, Sophomore Class Sponsor, EHS  
Mike Zoesch, Head Football Coach, EHS

### 9.5 Substitutes

Amy Seibert, Substitute Teacher and Paraprofessional  
Sheila Cook, Substitute Teacher  
Sarah Moyes, Substitute Cook  
Vincent Weber, Substitute Teacher  
Christopher Rambo, Substitute Teacher

### **10.0 ACTION ITEMS**

10.1 A motion was made to approve the 2<sup>nd</sup> Reading of Revised Policies JLCB, Immunization of Students, JLCB-R, Immunization of Students – Regulation, and GDE/GDF-R, Support Staff Recruiting/Hiring – Regulation.



**Elizabeth**  
**SCHOOL DISTRICT**

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Motion Moved by Director Booth  
Motion Seconded by Director Blackham

**ROLL CALL:**

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - aye  
Director Rhonda Olsen - aye

The motion carried 4-0

10.2 A motion was made to approve the 3<sup>rd</sup> and Final Reading of Revised Policies ECAF, Use of Video and Audio Monitoring and ECAF-R, Use of Video and Audio Monitoring-Regulation.

Motion Moved by Director Olsen  
Motion Seconded by Director Booth

**ROLL CALL:**

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - aye  
Director Rhonda Olsen - aye

The motion carried 4-0

10.3 A motion was made to approve the 2<sup>nd</sup> and Final Reading of New Policy DEA, Funds from Local Tax Sources.

Motion Moved by Director Olsen  
Motion Seconded by Director Booth

**ROLL CALL:**

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - aye  
Director Rhonda Olsen - aye

The motion carried 4-0

10.4 A motion was made to approve the 22-23 DAC Members.

Motion Moved by Director Blackham  
Motion Seconded by Director Olsen

**ROLL CALL:**

Director Craig Blackham - aye  
Director Heather Booth - aye  
Director Cary Karcher - aye  
Director Rhonda Olsen - aye



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The motion carried 4-0

### 11.0 DISCUSSION ITEMS

11.1 Discussion was had regarding the development of a multi-year master facilities plan with review of enrollment trends, review of district owned properties, and what the board would like to include in the master plan. The district will be reaching out to some firms who could provide proposals for the master facilities plan.

11.2 Discussion was had regarding adding public comment to all regularly scheduled meetings. Interim Superintendent and Executive Assistant agreed they would look at policies around board agendas for meetings and bring recommendations back for the next meeting.

### 12.0 BOE PLANNING

The board will be rescheduling their board retreat that was supposed to be held on October 2, 2022; future date will be determined at the next meeting. The next regular Board of Education meeting is scheduled for Monday, October 10, 2022 at 6 p.m.

### 13.0 ADJOURNMENT

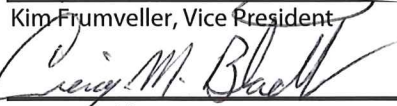
The regular board meeting adjourned at 9:05 p.m.

Respectfully Submitted,

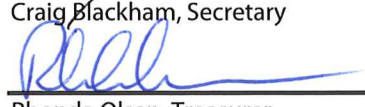


Cary Karcher, President

Kim Frumveller, Vice President



Craig Blackham, Secretary



Rhonda Olsen, Treasurer



Heather Booth, Assistant Secretary/Treasurer

Recorded by: Kristen Harris