

Approved June 2, 2011
Revised February 11, 2019
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Student Transportation in Private Vehicles
(Memorandum of Understanding)

Permission to transport students in private vehicles must be obtained from the superintendent or designee prior to travel.

I understand that my driver's personal liability insurance will be the primary insurance in case there is a need for any coverage. I also understand that I must carry liability insurance coverage that is in compliance with state law. Liability insurance amounts will be approved by the superintendent or designee in each instance.

I understand that I am not permitted to transport students while under the influence of alcohol, controlled substances, or prescription medication which explicitly warns against the operation of a motor vehicle.

The following shall be on file in the superintendent's office and in the transportation director's office before student transportation in my private vehicle takes place:

_____ Copy of my driver's license.

_____ Copy of my motor vehicle record.

_____ Copy of my auto insurance card.

Owner/driver of private vehicle Date

Superintendent or designee Date

Transportation director Date