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Discretionary Leave Buy Back Amounts

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Employees who are eligible to sell back the current year's discretionary leave days at the end of a contract/notice of assignment shall receive payment on the paycheck in the month following completion of Contract or Notice of Assignment.

Administrative Staff: Superintendent, Directors, Principals, Assistant Principals

\$117.00 per day Based on most recent percentage increase in substitute teacher pay.

Certified Staff: Certified staff includes teachers, counselors, school psychologists and licensed specialists.

\$100.00 per day Based on certified substitute teacher pay.

Classified Staff: Formula is as follows:
50% of an 8 hour day based on step 1 of the column for each job classification. Buy back rates are then calculated based on the percentage of an 8 hour day that the employee actually works.

Example: Daily rate for A 6 hour employee paid on column A would be calculated as follows:

$.50 \times .75 \times 8 \text{ hours} \times \text{base pay (column A)}$