Staff Bereavement Leave

Up to five days of paid time off shall be granted to all eligible employees in case of the death of an employee's immediate family member (a person who is related by blood, marriage, civil union, or adoption), a child to whom the employee stands in loco parentis or a person who stood in loco parentis to the employee when the employee was a minor, or a person for whom an employee is responsible for providing or arranging health or safety related care. Absence necessitated by a death in the employee’s family of someone other than a member of the immediate family may be given the same consideration as a death in the immediate family upon recommendation of the employee’s immediate supervisor and approval of the superintendent.

Employee absences which extend beyond five days due to a death in the family may be charged to the employee’s sick or vacation leave discretionary leave, at the employee’s option.

(Adoption date)

LEGAL REF.: C.R.S. 2-4-401 (definition of immediate family) 14-15-101 et seq. (Colorado Civil Union Act)

CROSS REF.: GBGG, Staff Sick Leave

[Revised November 2013]
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