A Business Session Board Meeting of the Elizabeth School District was held on October 11, 2021, in the Board Room, District Office.

1.0 CALL TO ORDER
President Carol Hinds called the Business Session BOE Meeting to order at 6:00 p.m.

2.0 ROLL CALL:
The following BOE Directors were present:
Director Paul Benkendorf
Director Kim Frumveller
Director Carol Hinds
Director Cary Karcher

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, and Executive Assistant Kristen Harris.

3.0 PLEDGE OF ALLEGIANCE
President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE/RECOGNITIONS
No education showcase/Recognitions

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION
A motion was made to approve the amended agenda, with the removal of section 7.2 Technology Update from Marty Silva.
Motion moved by Director Benkendorf
Motion seconded by Director Frumveller

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 4-0

6.0 APPROVAL OF MINUTES
6.1 A motion was made to approve the minutes from the September 27, 2021, Elizabeth Schools Board of Education meeting.
Motion moved by Director Karcher
Motion seconded by Director Benkendorf

ROLL CALL:
Director Paul Benkendorf - aye
The motion carried 4-0

6.2 A motion was made to approve the minutes from the October 1, 2021, Elizabeth Schools Board of Education special meeting.
Motion moved by Director Frumveller
Motion seconded by Director Karcher

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 4-0

6.3 A motion was made to approve the minutes from the October 4, 2021, Elizabeth Schools Board of Education special meeting.
Motion moved by Director Benkendorf
Motion seconded by Director Frumveller

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 4-0

7.0 COMMUNICATIONS

7.1 HR Update
HR Director Kin Shuman provided an update on the hiring of Michael Newton for the Director of Safety position. Mr. Newton is coming to Elizabeth School District from being the Director of Safety with the Littleton School District. He has prior military experience and will be a great asset to our district.

7.2 Technology Update
No Technology Update

7.3 Financial Update
Chief Financial Director Ron Patera reviewed checks over $5,000 which included typical monthly expenses such as utility bills, charter school flow thru and insurance premiums. There were also payments for: Athletic trainer services, tech hardware and licenses, SPED facility costs, CASB dues, bus payment, SPED contractors, curriculum, SRO payment, alarm inspections, painting and contractor services for RISE grant. Financial statements represent activity through the end of August or 16.67% through the new fiscal year. General fund revisions are at 11.84 collected year to date, while expenditures are 15.93% spent when compared to the budget. Even though there are some cost centers over the 16.67% benchmark and overall, some of these are due to large one time expenditures, expenses that are payables that will be reflected in last year’s financial statements or beginning of the year classroom startup expenses. Plus, some estimates are based on the prior year and last year was an
outlier due to the pandemic. So there are going to be some line items that might seem way off, most of these will be salary and benefit accounts. Looking at the overall spending within the general fund there is nothing in here that I am too concerned about now.

Enrollment is currently budgeted up 48 students from last school year. The unofficial number puts us up an additional 76 students from our projection, this excludes Legacy; for a total increase of 124 students. My best estimate is an increase in funding of around $150,000k. The increase is not higher due to 5 year averaging, but it is still to our advantage because we are being funded at a higher number than our actual enrollment. With the mid-year increase in extracurricular pay we will probably have to increase the transfer at mid-year. Due to the funds subsidizing lunch program we had a larger than anticipated increase in our revenues last year that will probably allow us to zero out the general funds transfer to food service at the mid-year revision. Due to ESSER II application approval we were able to account for most of the ESSER II revenues in last year’s financials, which along with the approval of the SPED high cost app significantly increased our fund balance for last year over staff’s estimate for the June budget.

7.4 Superintendent Update
Superintendent Bissonette shared an update on what has been happening in the schools this year. This year he has spent around 60-70% of his time in the school buildings, having a presence has helped students and staff feel supported. With the important request for staff to stay home if they are sick, the rapid binax tests that we have been giving to staff and students are helping staff tremendously. Homecoming was last week; there was a large participation from all the schools in the district. With there not being a homecoming last year, this year, students really enjoyed the events. Lastly, there has been a slowdown in covid cases in the district, however, we have continued to provide the at home rapid tests to staff and students.

8.0 PUBLIC COMMENT
Community member Andrea Richardson and daughter Avery Couch spoke to the board regarding the districts handling of the pandemic and the benefit for not mandating masks in schools. Both Andrea and Avery thanked the board for not mandating masks, it has helped students to learn and be more social which is impactful to the students lives.

9.0 CONSENT AGENDA
A motion was made to approve the consent agenda 9.1-9.7.
Motion moved by Director Frumveller
Motion seconded by Director Karcher

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 4-0

9.1 New Hires/Re-Hires
Kristina McMahan, Special Ed Paraprofessional, RCE
Michelle Ruskauff, Special Ed Paraprofessional, SHE
Michael Corcoran, Custodian Floater, District Wide
Michael Newton, Director of School Safety & Emergency Planning, District Wide

9.2 Transfers/Changes
Susan Hix, Cook, EHS
9.3 Employment Separations
Kevion Dorn, Custodian, EHS
Trenton Davis, Mechanic, Transportation
William Caldwell, Bus Driver, Transpiration

9.4 Extra Duty Assignments
Summer Katzoff, Assistant Softball Coach, EHS
Summer Katzoff, Head Girls Soccer Coach, EHS
Savannah Cook, ELL Liaison, EMS
Michelle Jones, Assistant Volleyball Coach, EMS
Craig Kemper, Head Boys Basketball Coach 7A, EMS
Jeff Sparrow, Head Wrestling Coach, EMS
Christine Miller, Head Volleyball Coach 7A, EMS
Najla Grenz, Head Volleyball Coach – 6th Grade, EMS
Chris Hammer, Head Football Coach, EMS
Mike Hammer, Assistant Softball Coach, EMS
Brandon Whittaker, Assistant Track Coach, EMS
Kim Hicks, Head Cross Country Coach, EMS
Israel Angerman, Assistant Football Coach, EMS
Shawn Novak, Assistant Boys Basketball Coach, EMS
Susan Jones, Assistant Cross Country Coach, EMS
Todd Eyer, Assistant Football Coach, EMS
Lincoln Jones, Head Softball Coach B, EMS
Rebecca Miller, Head Softball Coach A, EMS
Rebecca Miller, Head Girls Basketball Coach 7A, EMS
Joe Ptaszynski, Head Boys Basketball Coach, EMS
Joe Ptaszynski, Head Girls Basketball Coach – 6th Grade, EMS
Joe Ptaszynski, Assistant Football Coach, EMS
Savannah Cook, Assistant Track Coach, EMS
Craig Kemper, Assistant Track Coach, EMS
Steve Barnett, Assistant Girls Basketball Coach, EHS
Kelsey Ubben, Head Girls Basketball Coach, EHS
Aaron Hedman, Head Boys Basketball Coach, EHS
Dave Eddy, Head Boys Soccer Coach, EHS
Rob Leonard, Head Wrestling Coach, EHS
Dan Carter, Assistant Football Coach, EHS
Chris Ford, Assistant Girls Golf Coach, EHS
Kevin Mazingo, Assistant Boys and Girls Track Coach, EHS
Kevin Mazingo, Assistant Football Coach, EHS
Sarah Mosher, SWAAAC Coordinator, District Wide
Lincoln Jones, Assistant Softball Coach, EHS
Lincoln Jones, Assistant Baseball Coach, EHS
Amber Davis, ECHS Hard to Fill Stipend, District Wide
Ty Barrett, Assistant Football Coach, EHS
Brandon Taff, Assistant Football Coach, EHS
Becky Camahan, Head Volleyball Coach 8A, EHS
Laurie Burton, ELL Liaison, SHE
Laurie Burton, ELL Coordinator, District Wide
Amber Rusk, Head Spirit Coach Fall and Winter, EHS
Brooke Newton, Assistant Spirit Coach Fall and Winter, EHS
Manse Kierstead, Assistant Cross Country Coach, EHS
Manse Kierstead, Assistant Boys and Girls Track Coach, EHS
Chaz Howell, Head Cross Country Boys and Girls, EHS
Chaz Howell, Head Boys and Girls Track Coach, EHS
Andrew Melton, Head Baseball Coach, EHS
Andrew Melton, Head Softball Coach, EHS
Kristen Foster, OT Team Lead, District Wide
Kristen Foster, Hard to Fill Stipend, District Wide
Kaia Monson, Assistant Boys and Girls Track Coach, EHS
Cheryl Martin, Out of District Students 3, Opportunity
Cheryl Martin, Supervision for LPC-9 Staff, District Wide
Eric Crow, CPI Trainer, Opportunity
Anne Ebbert, Out of District Students 3, Opportunity
Eric Crow, Out of District Students 3, Opportunity
Kelly Tarr, Counselor and School Leadership, RCE
Brian Martinez, Assistant Football Coach, EHS
Alise Wisniewski, Assistant Boys Soccer Coach, EHS
Alise Wisniewski, Assistant Girls Basketball Coach, EHS
Mike Zoesh, Head Football Coach, EHS
Amber Davis, PK Team Lead, District Wide
Amanda Dorris, ELL Liaison, RCE
Cory Robinson, Assistant Boys Soccer Coach, EHS
Tammy Moore, ELL Liaison, EHS
Mike Newton, Hard to Fill Stipend, District Wide
Adam Keele, Head Boys Basketball Coach 8A, EMS
Curtis Kaumeyer, Assistant Girls Basketball Coach – 6th Grade, EMS
Carson Barnhart, Band/Orchestra Sponsor, EHS
Kaia Monson, Choir Sponsor, EHS
Jennifer Barclay, Drama Sponsor, EHS

9.5 Substitute Recommendations

9.6 Proposed Pay Revision for Mechanic Position

9.7 Monthly Financial Report

10.0 ACTION ITEMS
10.1 A motion was made to appoint candidate Rhonda Olsen to Fill Vacant BOE Seat.
Motion moved by Director Karcher
Motion seconded by Director Frumveller

ROLL CALL:
Director Paul Benkendorf - no
Director Kim Frumveller - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 3-0
11.0 DISCUSSION ITEMS
No discussion items

12.0 BOE PLANNING
The next regular Board of Education meeting is scheduled for October 25, 2021, at 6 p.m.

13.0 EXECUTIVE SESSION
No additional executive session

14.0 ADJOURNMENT
The regular board meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Carol Hinds, President

Cary Karcher, Vice President

Paul Benkendorf, Secretary

Kim Frumveller, Treasurer

Recorded by: Kristen Harris