A Business Session Board Meeting of the Elizabeth School District was held on April 11, 2022 in the Board Room, District Office and Director Craig Blackham joined remotely via Zoom.

1.0 CALL TO ORDER
Vice President Kim Frumveller called the Business Session BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:
The following BOE Directors were present:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman and Executive Assistant Kristen Harris.

3.0 PLEDGE OF ALLEGIANCE
Vice President Kim Frumveller led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE
No education showcase

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION
A motion was made to approve the amended agenda to include action item 10.4 USQP Grant Application.
Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

6.0 APPROVAL OF MINUTES
6.1 A motion was made to approve the minutes from the March 14, 2022, Elizabeth Schools Board of Education meeting.
Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye

Approved
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

6.2 A motion was made to approve the minutes from the March 23, 2022, Elizabeth Schools Board of Education meeting.
Motion moved by Director Olsen
Motion seconded by Director Booth

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

7.0 COMMUNICATIONS
7.1 HR Update
Director of HR Kin Shuman shared an update on hiring for the 22-23 school year, hiring is moving along and the board will begin to see those contracts / NOA's in the packets at the BOE meetings moving forward. The district has received three bids for health insurance this year; Ron Patera and Kin Shuman are reviewing them and will be bringing their recommendation to the internal health insurance committee. A final decision will be brought to the board at the next BOE meeting on April 25, 2022.

7.2 Financial Update
Chief Financial Director Ron Patera reviewed checks over $5,000 which includes typical monthly payments, plus out of district tuition for SPED, several SPED contractual services, VOTEC tuition at Pickens, a bus payment, startup costs for CNA program, tech equipment plus licensing, and sports officials. February financial statements reflect activity through the end of February or 66.67% of the way through the fiscal year. General fund revenues after allocations are 37.94%, while expenditures and transfers stand at 58.55% expended. As for the revenues, the first of the large property tax payments is not reflected in this statement since it was not received until March; however next month's statement will show that property tax collections are close to about 50% collected. As for the balance of the funds we are closely monitoring the self-insurance and athletic funds. Budget assumption document was created several years ago for internal discussions, but I quickly found that this fairly high level, big picture snapshot would be a good doc to share with BOE. This is the increase in revenues and expenses over and above our current budget numbers. We overestimate expenses and underestimate revenues. At this time, increased revenues from the state, the legislature adjourns May 11. The long bill has been introduced but it is headed to conference committee to cure discrepancies between the house and senate versions. Apparently there are disagreements on current potential amendments. Lastly, we anticipate an increase in enrollment from October 1st count of 28 students.

7.3 Superintendent Update
Superintendent Douglas Bissonette began by thanking Cary Karcher, Heather Booth and Kim Frumveller for participating in the Homegrown Talent Initiative (HTI) Discovery Site Visit held at Elizabeth Middle School and Elizabeth High School. It was very informative for everyone involved and there was a deep appreciation for having three board members present during the visit.

8.0 PUBLIC COMMENT
No public participation
9.0 CONSENT AGENDA
A motion was made to approve the consent agenda 9.1-9.6.
Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

9.1 New Hires/Re-Hires
Rachel Kempton, Custodian, RCE
Salvador Hurd, Custodian Floater, District Wide

9.2 Transfers/Changes
Dawn Millard, Special Ed Paraprofessional, RCE

9.3 Employment Separations
Craig Kemper, Teacher, EMS
Jennifer Mobley, Teacher, EMS
Candice Tauger, Teacher, EHS
Corrine Lederhos, Teacher, SHE
Christopher Ford, Teacher, EHS
Cindy Walk-Barry, Teacher, EHS
Vicki Cirbo, Teacher, RCE
Jaclyn Haugen, Teacher, EHS
Melanie Schwarz, Teacher, RCE
Amy Dulin, Teacher, SHE
Leanne Cook, Internship Coordinator, EHS
Lauren Dougherty, Speech Language Pathologist, District Wide
Mary Gonzalez-Flores, Assistant Preschool Teacher, SHE

9.4 Extra Duty Assignments
Ashley Keith, Assistant Track Coach, EMS
Jared Van Dyke, Assistant Baseball Coach, EHS
Aaron Stone, Assistant Basketball Coach, EHS
Robin Hunt, Consolidated Grant Application, RCE
Adam Keele, Assistant Boys Basketball Coach, EHS

9.5 Substitutes
Wynter Shaw, Substitute Paraprofessional

9.6 Monthly Financial Report

10.0 ACTION ITEMS
10.1 A motion was made to approve the 1st and Final Reading of Revised Policies: JFBA-R – Intra-District Choice – Open Enrollment – Regulation, JFBB-R – Inter-District Choice/Open Enrollment – Regulation.
Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

10.2 A motion was made to approve the 1st Reading of Revised Policies: GDQD – Discipline, Suspension and Dismissal of Support Staff, GCQF-R – Discipline, Suspension and Dismissal of Professional Staff (Mandatory Reporting Requirements), GDBB – Resignation of Support Staff, GCQC/GCQD-R – Resignation of Instructional Staff/Administrative Staff (Mandatory Reporting Requirements) – Regulation, IKF (2022) – Graduation Requirements (Graduating Class of 2022 and Beyond), GBEB – Staff Conduct (And Responsibilities).
Motion moved by Director Olsen
Motion seconded by Director Booth

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

10.3 A motion was made to approve the Modular Consultant Services Agreement.
Motion moved by Director Booth
Motion seconded by Director Blackham

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

10.4 A motion was made to approve the USQP Grant Application.
Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:
Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0
11.0 DISCUSSION ITEMS
No discussion items

12.0 BOE PLANNING
The next regular Board of Education meeting is scheduled for April 25, 2022, at 6 p.m.

13.0 EXECUTIVE SESSION
No executive session

14.0 ADJOURNMENT
The regular board meeting adjourned at 6:43 p.m.

Respectfully Submitted,

[Signatures]

Cary Karcher, President
Kim Frumveller, Vice President
Craig Blackham, Secretary
Rhonda Olsen, Treasurer
Heather Booth, Assistant Secretary/Treasurer

Recorded by: Kristen Harris