

# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1  
634 S. Elbert St., P.O. Box 610  
Elizabeth, Colorado 80107  
Tel (303) 646-1836, Fax (303) 646-0337  
[www.elizabeth.k12.co.us](http://www.elizabeth.k12.co.us)

## BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL SEPTEMBER 24, 2012 (Working Session)

A Working Session Board meeting of the Elizabeth School District was held on Monday, September 24, 2012, at the Board Room, District Office.

### 1.0 CALL TO ORDER

President Williams called the Business Session BOE Meeting to order at 7:02 pm.

### 2.0 ROLL CALL

The following BOE directors were present:

Director Dee Lindsey  
Director Cindy Miller  
Director Deb Spenceley  
Director Chip Swan  
Director Chuck Williams

Also present: Superintendent, Douglas Bissonette  
Exec. Admin Assistant/Comm. Spec., Michele McCarron  
Director of Finance, Ron Patera

### 3.0 PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

### 4.0 EDUCATION SHOWCASE

Principal of the Elizabeth Middle School, Steve Thiessen gave an educational showcase. Principal Thiessen stated "EMS has very committed parents that are extremely supportive of the instructional staff and advocate for their son/daughter. The students are eager to learn and actively engage in their classes." Principal Thiessen started, this year, Club 303 which is a once a month outing available to all EMS students, parents/guardians. The outing is an extended learning experience away from the campus on a Saturday. The first outing was September 22<sup>nd</sup> at the high ropes course at Ponderosa Camp. EMS has a strong emphasis on assessment proficiency and a focus of providing instructional format that will promote student growth. Mr. Thiessen also spoke to the integration of the co-teaching model where the EMS case managers work with students in the general education classroom alongside the teacher, which reduces pull out time and provides for the greatest amount of instructional time within the general education classroom while still making sure IEP's are followed and support time is met. Mr. Thiessen also spoke to the importance of mentoring and professional development for all teachers.

## **ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS**

---

### **5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION**

A motion was made to approve the agenda as written.

Motion Moved by Director Miller

Motion Seconded by Director Lindsey

ROLL CALL:

Director Lindsey – aye

Director Miller - aye

Director Spenceley – aye

Director Chip Swan - aye

Director Williams - aye

The motion carried 5.0

### **6.0 APPROVAL OF MINUTES**

6.1 Motion to approve the minutes from September 8, 2012 as written.

Motion Moved by Director Lindsey

Motion Seconded by Director Spenceley

ROLL CALL:

Director Lindsey – aye

Director Miller - aye

Director Spenceley – aye

Director Chip Swan - aye

Director Williams - aye

The motion carried 5.0

6.1 Motion to approve the minutes from September 10, 2012 as written.

Motion Moved by Director Spenceley

Motion Seconded by Director Lindsey

ROLL CALL:

Director Lindsey – aye

Director Miller - aye

Director Spenceley – aye

Director Chip Swan - aye

Director Williams - aye

The motion carried 5.0

### **7.0 COMMUNICATIONS**

#### **7.0A Infrastructure Assessment Committee**

President Williams introduced the members of the Infrastructure Assessment Committee. Many members were present at the BOE meeting. The BOE thanked these members for volunteering their time to serve on the committee. A launch meeting will be scheduled for the IAC members to meet with the BOE to further discuss

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

charter, timelines, and reports. The listing of the IAC members is available on the District Website in the BOE section.

### 7.1 Food Service

Chief Financial Officer, Ron Patera, reported on the conversations between Elizabeth Schools and Legacy School regarding food services. In June BOE of Legacy indicated they were leaning towards hiring an outside vendor to provide their lunches. In July, Legacy informed Elizabeth Schools that they would no longer need lunches provided by C-1 for the school year 2012-2013. In September food services' members from Legacy and Elizabeth Schools met to discuss the issues surrounding Legacy's decision to seek an outside vendor to serve their lunches for the school year. Legacy did not realize that if they did not identify students eligible for free and reduced lunches, they would have reduced funding from the State for not identifying these students. The state identifies at-risk students based on the number of students eligible for free and reduced at the October 1 count. This number is then used as one of the factors for calculating the PPOR for each school district.

### 7.2 Elbert County Early Childhood Council and IOG

Cathryn Reiber from the Elbert County Early Childhood Council presented an overview of their mission and vision. Mrs. Reiber stated the council is one of thirty early childhood councils in the state of Colorado. The Early Childhood Council provides support and leadership to the community through prevention, education, collaboration, and advocacy. The council also provides information to families and facilitates connection to services. Some of these services include programs such as Professional Development Training, Parenting Classes, and Oral Care Services. Heather Harcourt presented to the BOE the Interagency Oversight Group (IOG) that supports kids and families. IOG is also known as Connections for Families. Mrs. Harcourt discussed the Heads Up Colorado program offered through Connections for Families that provides youth in the community with an adult mentor. The program has about 17 youth signed up, and some are still in need of a mentor. Those interested in mentoring may contact the program coordinator directly, Jasmine Rinehart, 303-506-6362.

### 7.3 Standards-Based Grading

Director of Learning Services, Andrea Duran, presented on the Elementary Standards-Based Grading System. The Standards Based Grading indicates what students know and are able to do. Director Duran indicated that the grading system measures a student's progress toward the attainment of a standard and indicates if the student has mastered the standard.

## **8.0 CONSENT AGENDA**

### 8.1 Terminations/Resignations

- 8.1A Steven Sioma, Para Playground, RCE
- 8.1B Megan Ramsey, Athletic Trainer, EHS
- 8.1C Amy Boss, SPED Para, RCE
- 8.1D Torrey Austin, Student Worker, FCC
- 8.1E Kelsey Patrick, Site Director, Kids Club
- 8.1F Kelsey Patrick, SPED Para, Preschool

### 8.2 Transfers/Changes

- 8.2A David Sandekian, Custodian, EHS
- 8.2B Joan Roy, Lead Custodian, EHS
- 8.2C Michelle Campbell, Cook-Cashier, RCE
- 8.2D Tricia Ackerman, Site Director, SHE
- 8.2E Tiffany Khoury Site Director, CTE



## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

### 8.3 New Hires/Re-Hires

8.3A Willard Draper, Custodian, EHS  
8.3B Thomas Martell, SPED Attendant, TR  
8.3C Robin Neelley, Route Driver, TR  
8.3D Alan Small, Cross Country Coach, EHS  
8.3F Janel Chisholm, Driver, TR

### 8.4 New Substitutes

Krista Norris, Bus Driver  
Rachel Ferguson

### 8.7 Elizabeth High School Coaches

### 8.8 Elizabeth Middle School Coaches

A motion to approve the consent agenda, as presented.

Motion Moved by Director Miller  
Motion Seconded by Director Swan

### ROLL CALL:

Director Lindsey – aye  
Director Miller - aye  
Director Spenceley – aye  
Director Chip Swan - aye  
Director Williams - aye  
The motion carried 5.0

## 9.0 ACTION ITEMS

No Action Items

## 10.0 DISCUSSION ITEMS

### 10.1

Superintendent, Douglas Bissonette, discussed with the BOE the DAC Parent Survey. Superintendent Bissonette, discussed the DAC recommendations and area of focus for the district. Mr. Bissonette, also communicated that all the Principals have copies of their school surveys and that all principals were putting together their action plans and will be presenting to the board at an upcoming board meeting.

### 10.2 Committee and Associations

The BOE reviewed a list of Elizabeth School Committees and assigned a BOE member to participate in the various committees.

## 11.0 BOARD PLANNING

The BOE members reviewed the planning worksheet and the follow up status sheet.

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

### 12.0 EXECUTIVE SESSION

A request was made by President Williams, to go into Executive Session under C.R.S. 24-6-402 (4) (d) to discuss security arrangements and under C.R.S. 24-6-402 (4) (f) to discuss personnel matters.

Motion moved by Director Miller

Motion seconded by Director Spenceley

#### ROLL CALL:

Director Lindsey – aye

Director Miller - aye

Director Spenceley – aye

Director Chip Swan - aye

Director Williams - aye

The motion carried 5.0

The Board entered Executive Session at 9:09 pm

The Executive Session was adjourned at 9:50 pm

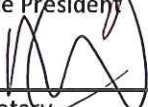
### 13.0 ADJOURNMENT


The board meeting adjourned at 9:51 pm

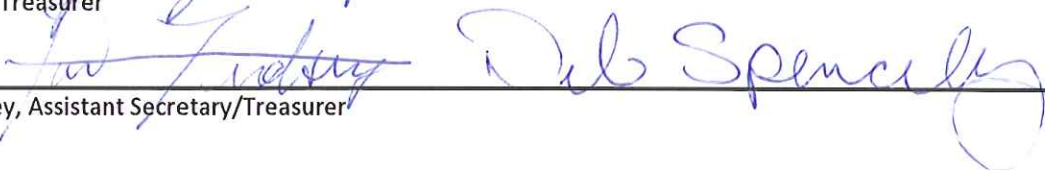
Respectfully Submitted,

  
\_\_\_\_\_  
Charles Williams, President

  
\_\_\_\_\_  
Cindy Miller, Vice President

  
\_\_\_\_\_  
Chip Swan, Secretary

  
\_\_\_\_\_  
Dee Lindsey, Treasurer

  
\_\_\_\_\_  
Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron

APPROVED

BOE Meeting, Monday, September 24, 2012 - The Minutes

5 | Page