BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING FINAL
October 26, 2015 (Work Session Meeting)

A Working Session Board meeting of the Elizabeth School District was held on Monday, October 26, 2015, at the Board Room, District Office.

1.0 CALL TO ORDER
President Deb Spenceley called the BOE Meeting to order at 7:01 pm.

2.0 ROLL CALL
The following BOE directors were present:
Director Carol Hinds
Director Dee Lindsey
Director Chris Richardson
Director Deb Spenceley

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Specialist, Michele McCarron
Human Resources Director, Kin Shuman

3.0 PLEDGE OF ALLEGIANCE
President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION
A motion was made to amend the agenda to add 9.1 Action Item approve DAC Membership for 2015-2016 school year.

Motion moved by Director Richardson
Motion seconded by Director Hinds

ROLL CALL:
Director Carol Hinds - aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

6.0 APPROVAL OF MINUTES
6.1 Motion to approve the minutes from October 12, 2015 as written.

Motion moved by Director Hinds

APPROVED
Motion seconded by Director Richardson

ROLL CALL:
Director Carol Hinds - aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Motion Carried 4-0

7.0 COMMUNICATIONS
7.1 Student & Teacher Data Required by State
Superintendent Douglas Bissonette, along with Data Specialist Shellie Scobee, Payroll and Benefits Specialist Tammy Meyers, and Director of Human Resources Kim Shuman, discussed with the Board the data reporting required by the Colorado Department of Education (CDE). The discussion included the growing concern on the amount of data, the type of data, and the frequency of reporting data to CDE. There are close to 50 reports that are required by CDE throughout the school year. Some examples of the reports include Discipline, Special Education, Course Enrollment, Attendance, Report Card, Student Demographics, Staff Profiles and Assignments. Various test and assessment results including ACT, PARCC, and MAP are also required reports. Key questions raised included why are school districts being required to report this data, what is CDE doing with it, what are the long term implications to students or teachers because of this data, and what can districts do to start pushing back on these types of onerous data reporting requirements?

7.2 Class Size Report
A draft of the Annual Class Size report was reviewed at the Board Meeting. Board Policy IIB-R-1 states the following recommended criteria for evaluating class size:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>K</td>
<td>24:1</td>
</tr>
<tr>
<td>1-3</td>
<td>25:1</td>
</tr>
<tr>
<td>4-6</td>
<td>28:1</td>
</tr>
<tr>
<td>7-12</td>
<td>30:1</td>
</tr>
</tbody>
</table>

The average class size at EHS is 21 students per class. The average class size for core subject areas is 23. The student/teacher ratio for the school is 20:1. There are 18 classes offered at EHS that exceed the recommended 30:1 ratio. A few of these courses are conducive to large classes such as music and physical education classes. The average class size at EMS is 22 students per class. The student/teacher ratio for the school is 24:1. There are 8 classes offered at EMS that exceed the recommended 30:1 ratio. There are no classes that exceed the recommended ratio for Running Creek Elementary, Singing Hills Elementary, and Frontier High School.

8.0 CONSENT AGENDA
8.1 Transfers/Changes
Elizabeth Briggs, Teacher, EMS
Douglas Bissonette, Superintendent, Administration
Ron Patera, Finance Director, Administration
Kim Morrison, Special Services Director, Special Services
Terry Wilson, Transportation Director, Transportation
Regina Montero, Principal, SHE
Tammy Krueger, Principal, RCE
Chris Cline, Assistant Principal, EHS
Rob McMullen, Director, PHS
Dan Carter, Assistant Principal, EHS
Michele McCarron, Director of Communication, Administration
Susan Stevens, Food Services Director, Food Services
Kim Shuman, Director of Human Resources, Administration
8.2 Resignations
Christine Fenczik, Ld Preschool Teacher, RCE

8.3 Substitutes

8.4 Extra duties

8.5 Disposition of District Property – List of Technology
8.6 Disposition of District Property – List from EHS Music Department
8.7 Disposition of District Property – List of FHS Obsolete Books

A motion to approve the consent agenda 8.1-8.7 as presented

Motion moved by Director Richardson
Motion seconded by Director Hinds

ROLL CALL:
Director Carol Hinds - aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Motion Carried 4-0

9.0 ACTION ITEMS
9.1 DAC Membership
A motion was made to approve the DAC Membership for school year 2015-2016 as presented.

Motion moved by Director Richardson
Motion seconded by Director Hinds

ROLL CALL:
Director Carol Hinds - aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
Motion Carried 4-0

10.0 DISCUSSION ITEMS
No Discussion Items

11.0 BOARD PLANNING
The next regular Board Meeting is scheduled for November 9, 2015 at 7:00pm.

12.0 Executive Session
No Executive Session

13.0 Adjournment
The board meeting adjourned at 8:47pm.
Respectfully Submitted,

Deb Spenceley, President

Chris Richardson, Secretary

Carol Hinds, Treasurer

Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron