



## RECORD OF PROCEEDINGS

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**BOARD OF EDUCATION  
BOARD ROOM, DISTRICT OFFICE  
MINUTES OF MEETING  
May 22, 2023 – Special Meeting**

A Special Board Meeting of the Elizabeth School District was held on May 22, 2023, in the Board Room, District Office.

**1.0 CALL TO ORDER – AUDIO (NOT CAPTURED)**

Director Rhonda Olsen called the Special BOE Meeting to order at 6:00 p.m.

**2.0 ROLL CALL: - AUDIO (NOT CAPTURED)**

The following BOE Directors were present:

Director Heather Booth – aye

Director Michael Calahan – aye (via teleconference)

Director Rhonda Olsen – aye

Director Mary Powell – aye (via teleconference)

Director Jonathan Waller – aye

Also present: Superintendent Dan Snowberger, Assistant Superintendent Dr. William Dallas, Finance Director Rebekah Brooks, Executive Assistant Jaimee Glazebrook, and Legal Counsel Bryce Carlson

**3.0 PLEDGE OF ALLEGIANCE – AUDIO (NOT CAPTURED)**

Director Rhonda Olsen led the audience in the Pledge of Allegiance.

(The minutes and agenda were reversed)

**5.0 APPROVAL OF MINUTES – AUDIO 00:00:00**

5.1 A motion was made to approve the minutes from the May 8, 2023, Elizabeth Schools Board of Education meeting.

Motion moved by Director Booth

Motion seconded by Director Waller

**ROLL CALL:**

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 5-0

**4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION – AUDIO 00:00:14**

A motion was made to approve the agenda.

Motion moved by Director Booth

Motion seconded by Director Waller

**ROLL CALL:**

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Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye

The motion carries 5-0

### **6.0 RECOGNITIONS – AUDIO 00:00:43**

6.1 Future Freedom Foundation presented 2 Scholarships to Elizabeth High School students Karli Pronske and Ella Hedman.

6.2 The Elizabeth School Board recognized Elizabeth High School State wrestling champion, Thomas Lee.

### **7.0 PUBLIC COMMENT – AUDIO 00:07:43**

No Public Comment

### **8.0 CONSENT AGENDA – AUDIO 00:07:49**

8.1 Classified Sick Bank Request

8.2 Certified Sick Bank Requests

8.3 Transfer/Changes

Tonya Stanton, Head Custodian, RCE

8.4 Employee Separations

Danielle Budroe, Counselor, EMS

Kathleen Elkin, Speech Language Pathologist Asst., DIST WIDE

Michelle Ruskauff, Special Ed Paraprofessional, SHE

Chelsey Hamlin, Asst. Preschool Teacher, SHE

Tina Farr, Lead Preschool Teacher, SHE

Shelby Michael, Asst. Preschool Teacher, SHE

Stacy Hoffman, Asst. Preschool Teacher, SHE

Maryrose Hoffman, Lunch/Recess Paraprofessional, SHE

Alicia Williams, Special Ed Paraprofessional, RCE

Janel Chisholm, Special Services Office Coordinator, SPC SVCS

Amy Newman, Teacher, EMS

8.5 Substitutes

Troy Gates, Substitute Automotive Instructor

Kevin Morrow, Substitute Cook

Holly Prokop, Substitute Paraprofessional

### **9.0 DISCUSSION ITEMS – AUDIO 00:08:18**

9.1 RTA Update and Demographic Presentation

9.2 2023-2024 Budget Discussion

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9.3 Policy Revision of DB: Annual Budget

9.4 Policy Review Committee By-Laws

### **10.0 ACTION ITEMS – AUDIO – 01:54:09**

10.1 A motion was made to approve the staffing recommendations for classified staff for the 2023-2024 school year.

Motion moved by Director Waller

Motion seconded by Director Calahan

#### **ROLL CALL:**

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 5-0

10.2 A motion was made to approve the staffing recommendations for certified staff for the 2023-2024 school year.

Motion moved by Director Booth

Motion seconded by Director Powell

#### **ROLL CALL:**

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 5-0

10.3 A motion was made to approve changes to policy GBGH as recommended.

Motion moved by Director Powell

Motion seconded by Director Waller

The motion was amended to add a change recommended by the Board.

Motion moved by Director Powell

Motion seconded by Director Waller

#### **ROLL CALL:**

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

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The motion carries 5-0

10.4 A motion was made to approve the adoption of the Skyward School Management System as our new district finance and HR software.

Motion moved by Director Booth

Motion seconded by Director Waller

**ROLL CALL:**

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 5-0

10.5 A motion was made to approve the new Counselor Salary Schedule.

Motion moved by Director Booth

Motion seconded by Director Waller

**ROLL CALL:**

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 5-0

**11.0 BOE PLANNING/NEW BUSINESS – AUDIO 02:05:08**

11.1 The next regular Board of Education meeting business session, is scheduled for June 12, 2023, at 6 p.m. in the Elizabeth School District Board Room.

11.2 July 31, 2023, Retreat Discussion/Planning

11.3 August 9, 2023, Convocation Discussion

**12.0 ADJOURNMENT – AUDIO 02:10:14**

The special board meeting adjourned at 8:13 p.m.





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Respectfully Submitted,

Rhonda Olsen, President

Heather Booth, Vice President

Mary Powell, Secretary

Michael Calahan, Treasurer

Jonathan Waller, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook