


# REQUEST FOR BOARD ACTION

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To: ESD Board of Education  
From: ESD Finance Director, Ron Patera   
Date: March 5, 2020  
Business Date: March 9, 2020  
Subject: Disposition of District Property

**RECOMMENDATION:**

To declare the items listed in the attached memo as obsolete and approve of their disposal.

**BACKGROUND AND FINDINGS:**

Pursuant to District Policy DN, the Board of Education for the Elizabeth School District has the authority to dispose of any District property not needed in the foreseeable future. The items referenced above are being recommended for disposal due to the reasons listed in the memo and no longer provide a useful benefit to the district. Once the items have been declared surplus, staff will determine whether it has any salvage value. If there is salvage value it will be sold and if there is not any value, it will be properly disposed.

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Ron: We have two pieces of equipment in room 101 that no longer function. They are a lathe and a joiner. According to the teacher in rm 101, Mr. Taylor, both pieces of equipment were moved here when the building opened, and have not been used in several years as they are missing parts. At this time the equipment is simply taking up space and is no longer useful. Mr. Taylor would like to have the items removed.

Thank you,  
Bret McClendon  
[Quoted text hidden]