

# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

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ELIZABETH SCHOOL DISTRICT C-1  
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## BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING APPROVED January 28, 2013 (BUSINESS Meeting)

A Business Session Board meeting of the Elizabeth School District was held on Monday, January 28, 2013, at the Board Room, District Office.

### 1.0 CALL TO ORDER

President Williams called BOE Meeting to order at 7:10 pm.

### 2.0 ROLL CALL

The following BOE directors were present:

Director Dee Lindsey  
Director Cindy Miller  
Director Deb Spenceley  
Director Chip Swan  
Director Chuck Williams

Also present: Superintendent, Douglas Bissonette  
Executive Administrative Assistant/Communication Specialist, Michele McCarron  
Director of Finance, Ron Patera

### 3.0 PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

### 4.0 EDUCATION SHOWCASE

8<sup>th</sup> Grade student Emmi Lindsey, from Elizabeth Middle School, was recognized as the 1<sup>st</sup> place winner in the Elizabeth School District Spelling Bee. Due to scheduling conflicts, Abby Mohlis, also from Elizabeth Middle School, the 2<sup>nd</sup> place winner in the district Spelling Bee, will represent the Elizabeth Schools at the Colorado State Competition on March 16.

EHS Wrestling Team was recognized for winning the League Championship in the first annual Colorado 7 league tournament.

Tim Dore, State Representative addressed the Board of Education at the meeting. He encouraged the districts feedback on legislative issues centered around funding and accountability. Tim Dore acknowledged the importance of a good working relationship with school districts and plans to visit Elizabeth Schools again to provide periodic updates.

Andrea Duran, Director of Learning Services, received Employee Recognition for her good work in support of our Special Education (SPED) students, their families, and our staff over the last year and a half. Some key accomplishments with a lasting impact on the quality of education in our district include:

- Worked directly with SPED teachers to improve student achievement

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

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- Worked with SPED parent group to identify issues and provided multiple levels of support
- Facilitated communication between the East Central BOCES, the district, and parents
- Oversaw the transition to incorporate the new Assistant Special Education Director position

### 5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda as written.

Motion moved by Director Deb Spenceley  
Motion seconded by Director Dee Lindsey

#### ROLL CALL:

Director Dee Lindsey - aye  
Director Cindy Miller - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
Director Chuck Williams - aye  
The motion carried 5-0

### 6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from January 14, 2013 as written.

Motion Moved by Director Chip Swan  
Motion Seconded by Director Deb Spenceley

#### ROLL CALL:

Director Dee Lindsey - aye  
Director Cindy Miller - abstain  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
Director Chuck Williams - aye  
The motion carried 4-0

### 7.0 COMMUNICATIONS

#### 7.1 SPED Update

The Elizabeth School District will begin a six-month application process to become our own Administrative Unit (AU) for Special Education. This will provide the district with a more streamline system for accountability, more choices for agencies and their services, and more direct line of communication and responsiveness to students, staff and parents. If approved by the state, the district would assume AU responsibilities in July of 2014.

#### 7.2 School UIP Overview

Director of Learning Services, Andrea Duran, provided the board members with an overview of the School Unified Improvement Plan (SUIP). Andrea provided a one-page summary on each school, and indicated that these are living documents and the schools are actively working on the plans to be submitted to state in mid-April.

# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

## 8.0 CONSENT AGENDA

### 8.1 New Hires

Jennifer Davies, Playground Para

### 8.2 Transfers & Changes

Jeffery Neer, Sub Driver Transportation

### 8.3 Terminations, Resignations and Non-Renewals

Summer Katzoff, Head Softball Coach

Curtis Whiteley, Track Team Coach

Chris Logue, Early Childhood

A motion to approve the consent agenda 8.1-8.3 as presented

Motion Moved by Director Dee Lindsey

Motion Seconded by Director Deb Spenceley

#### ROLL CALL:

Director Dee Lindsey - aye

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye

The motion carried 5-0

## 9.0 ACTION ITEMS

### 9.1 Fund Balance Resolution 2012-2013

A motion to approve 9.1 Fund Balance Resolution 2012-2013 as presented

Motion moved by Director Dee Lindsey

Motion seconded by Director Deb Spenceley

#### ROLL CALL:

Director Dee Lindsey - aye

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye

The motion carried 5-0

### 9.2 2012-2013 Revised Budget

A motion to approve 9.2 2012-2013 revised budget as presented

Motion moved by Director Deb Spenceley

Motion seconded by Director Chip Swan

#### ROLL CALL:

Director Dee Lindsey - aye

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye



# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

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The motion carried 5-0

## **10.0 DISCUSSION ITEMS**

### 10.1 Budget Goals

Director Ron Patera provided the board with a draft of the budget goals for next school.

### 10.2 Licensed Hiring Policy

The board discussed proposed changes to the licensed hiring policy. 1<sup>st</sup> reading of the draft changes is scheduled for the next board meeting.

### 10.3 1338 Council

The 1338 Council will advise the board of the fairness, credibility, and professional quality of the new Educator Effectiveness Evaluation System, the process, and the procedures, and shall conduct continuous evaluation of the system. The board discussed the membership to the 1338 Council.

### 10.4 School Showcase

The board discussed starting a School Showcase at each of the schools. Schools will be able to share their points of pride. Community members will be invited.

### 10.5 Board Committee Involvement

Board members will continue to participate in the various district committees.

### 10.6 Resolution supporting Year of the Student Project

The board discussed the 2013 Year of the Student Project - A collaboration of thousands of individuals and over 90 diverse organizations demanding that the legislature make education funding their top priority in 2013.

### 10.7 BOE Blog

The board discussed the posting and comments on the blog pertaining to board's purpose, role of the board, values, focus areas and listening links.

## **11.0 BOARD PLANNING**

The BOE discussed agenda topics for the next board meeting. Some board members will be attending the Capital meetings on Wednesdays and the CASB Conference in mid-February. The board will be hosting their first BOE Meet and Greet on January 30 at Grumpy's Coffee.

## **12.0 ADJOURNMENT**

The board meeting adjourned at 10:38 pm.

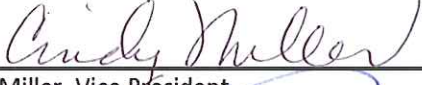
## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

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Respectfully Submitted,



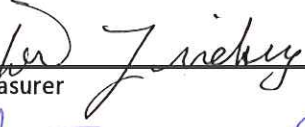
Charles Williams, President



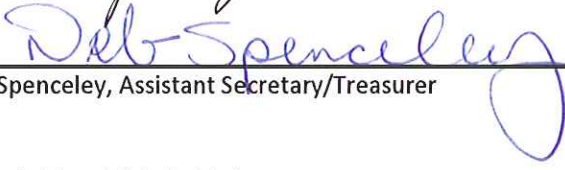
Cindy Miller, Vice President



Chip Swan, Secretary



Dee Lindsey, Treasurer



Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron

APPROVED