

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1

634 S. Elbert St., P.O. Box 610
Elizabeth, Colorado 80107
Tel (303) 646-1836, Fax (303) 646-0337
www.elizabeth.k12.co.us
[twitter@esdk12](https://twitter.com/esdk12)
[facebook@esdk12](https://facebook.com/esdk12)

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING APPROVED April 8, 2013 (BUSINESS Meeting)

A Business Session Board meeting of the Elizabeth School District was held on Monday, April 8, 2013, at the Board Room, District Office.

1.0 CALL TO ORDER

President Williams called BOE Meeting to order at 7:01 pm.

2.0 ROLL CALL

The following BOE directors were present:

Director Cindy Miller
Director Deb Spenceley
Director Chip Swan
Director Chuck Williams

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Specialist, Michele McCarron
Director of Finance, Ron Patera
Director of Human Resources, Kin Shuman

Director Dee Lindsey was not present.

3.0 PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Singing Hills Elementary School showcase presented by Principal Regina Montera included school safety, student achievement, technology and school community. All staff members are trained in the Standard Response Protocol and emergency plans are in place and practiced regularly. SHE has a visitor check in and check out process and cameras are in place and monitored. SHE staff has a strong partnership with Elbert County Sheriff Office and Elizabeth Fire Department. SHE students have taken the fall and winter MAP (Measures of Academic Progress). They will taking the spring MAP tests beginning on April 15 then analyzing the data to determine growth from fall to spring scores. MAP testing includes the content areas of math, reading, language, science (concepts & process) and general science. Technology Instructor Susan McMullen shared the technology advancements at the school. There are 24 Kindles and 50 Netbooks available for student use and 25 Ipads available to teachers and students. Students participate in technology labs learning about mobile devices and safety, how to use email and email etiquette and google applications.

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda as written.

Motion moved by Director Swan

Motion seconded by Director Spenceley

ROLL CALL:

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye

The motion carried 4-0

6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from March 11, 2013 as written.

Motion Moved by Director Spenceley

Motion Seconded by Director Miller

ROLL CALL:

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

Director Chuck Williams - aye

The motion carried 4.0

7.0 COMMUNICATIONS

7.1 IAC Final Report

Key findings included in the final report:

- Infrastructure is generally adequate to meet current needs.
- Schools range in condition from very good to poor and the district should consider retirement and replacement of the two oldest school buildings.
- Information technology support for administration and education is relatively poor. Shortfalls exist from the network architecture level to the adequacy of user workstations.
- Transportation operations are efficient and well managed. Several buses are near the end of their useful life and the district should plan for their replacement.

7.2 Financial Update

Chief Financial Officer Ron Patera provided a financial update. The general fund revenues after allocations are 52.18%, while expenditures and transfers stand at 63.54% expended. There are three general fund cost centers over the 66.67% benchmark. The last couple of months claims have been significantly lower than they originally started out during the last calendar year. The following salary recommendations were given to the board:

- Certified employees receive a full step increase
- Classified employees receive a full step increase
- An eighteenth step is added to both the certified and classified salary schedules.
- A 1.8% salary increase for administrators.

7.3 Human Resources Update

Kin Shuman, Director of Human Resources, discussed process enhancements to better protect the students and the district. The current criminal background check with Colorado and Federal Bureau of Investigation has a significant lag time

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for the district to obtain results. The district will be implementing for new hires as well as for volunteers an instant background check through the Colorado Bureau of Investigation.

7.4 The Superintendent Update

Superintendent Douglas Bissonette gave an update on the safety task force and the Elbert County Safe Schools Committee. Mr. Bissonette shared the draft strategic plan and the process to engage key constituents in finalizing the plan. He provided a review of the technology fee and how the technology fee was implemented at EMS. He also provided a summary of several events that occurred throughout the district as well as upcoming events.

7.5 Board of Education Report

The board continues to be involved in information sessions at the capital on legislature. Members also participated in district events such as Beauty and Beast Jr. performance at EMS, the high school rodeo, and the stars banquet.

7.6 Public Participation

Craig Blackham, teacher at EHS

Tom Peterson, parent and community member

8.0 CONSENT AGENDA

8.1 New Hires

Katie Dome, SPED Para Attendant, RCE

Heather Ashton, SPED Para, RCE

Caley Amen, Coach, EHS

8.2 Transfers & Changes

Mike Zoech, Custodia, Bus. Office

Dan Carter, Asst. Principal, EHS

Apryl Parkerson, Acting Principal, EMS

Terry Bonewell, Coach, EHS

Tim Rasmussen, Teacher, EHS

Bryan Bird, Teacher, EHS

Gordon Walsh, Teacher EHS

8.3 Terminations/Resignations

Kayla Page, Teacher, EMS

Kim Rietsch, Registrar, FHS

Justina White, Teacher/Coach, EHS

Robert Barbre, Teacher, EMS

Jeffrey Hall, Teacher, RCE

Redo Ross, JV Basketball Coach, EHS

Sandra Storch, Teacher, RCE

Linda Black, Teacher, SHE

Marilyn Travis, Teacher, RCE

8.4 Substitutes

8.5 District UIP

A motion to approve the consent agenda 8.1-8.5 as presented

Motion Moved by Director Swan

Motion Seconded by Director Spenceley

ROLL CALL:

Director Cindy Miller - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

Director Chuck Williams - aye
The motion carried 4-0

9.0 ACTION ITEMS

9.1 Approval of salary increase for school year 2013-2014

A motion to approve 9.1

Motion moved by Director Spenceley
Motion seconded by Director Swan

ROLL CALL:

Director Cindy Miller - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
Director Chuck Williams - aye
The motion carried 4-0

9.2 Sick Bank Request

A motion to approve 9.2.

Motion moved by Director Swan
Motion seconded by Director Miller

ROLL CALL:

Director Cindy Miller - aye
Director Deb Spenceley - aye
Director Chip Swan - aye
Director Chuck Williams - aye
The motion carried 4-0

10.0 DISCUSSION ITEMS

10.1 Interim Assessment and MAP Testing

Director of Learning Services Andrea Duran presented options to interim assessments and MAP testing. She recommended continuing with MAP testing as it will be aligned with the common core in the very near future.

10.2 Strategic Planning Stakeholder Engagement

Superintendent Douglas Bissonette shared a framework for engaging stakeholders to provide feedback on the draft strategic plan and to participate in the final development.

10.3 Consideration of Bond and or Mill Levy Override

The board of education discussed the possibility of creating an advisory committee to the board in the consideration of bond and or mill levy override.

10.4 IAC Next Steps

The superintendent and district leadership team will provide to the board the next steps of the infrastructure assessment report.

10.4 Posted Topics to the BOE Blog

No topics were recently posted.

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

11.0 BOARD PLANNING

The next board meeting is scheduled for April 22, 2013.

The next BOE Meet and Greet is scheduled for April 23, 2013.

The board retreat is scheduled for May 4, 2013

12.0 ADJOURNMENT

The board meeting adjourned at 10:42 pm.

Respectfully Submitted,

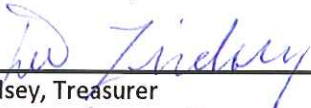


Charles Williams, President

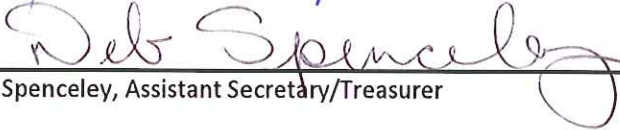
Cindy Miller, Vice President



Chip Swan, Secretary



Dee Lindsey, Treasurer



Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron